



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, OCTOBER 25, 2011

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, October 25, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera.

2. Roll Call

Chairperson Burtnik noted that all Trustees and Student Trustees were in attendance.

Director Crocco informed the Board that Superintendent Ciccarelli was excused as he was attending a Conference.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Burkholder

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of October 25, 2011, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustees MacNeil with Item F7 of the In Camera Agenda.

A Disclosure of Interest was declared by Trustee O'Leary with Item F8 of the In Camera Agenda. This Trustee has family members who are employees of the Board.

5. Approval of Minutes of the Board Meeting of September 27, 2011

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of September 27, 2011, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Canada Blood Services Partners for Life Agreement with the Niagara Catholic District School Board

John Crocco, Director of Education, welcomed Mark Malinowski, Community Development Coordinator, Niagara Area – Canadian Blood Services, who presented the report on the Canada Blood Services Partners for Life Agreement with the Niagara Catholic District School Board.

Director Crocco informed Trustees that Niagara Catholic will launch their first event for the Canada Blood Services Partners for Life Agreement on November 4, 2011 as part of the Random Act of Kindness Day where staff are invited to donate blood.

The Partnership Agreement was signed by Mark Malinowski, Community Development Coordinator, Niagara Area – Canadian Blood Services; Chairperson Burtnik; and Director Crocco.

2. King's College at the University of Western Ontario Partnership Agreement with the Niagara Catholic District School Board

Director Crocco welcomed Marilyn Mason, Register of King's University College and Dr. Sauro Camiletti, Academic Dean of King's University College at The University of Western Ontario, who presented the report on the King's College at The University of Western Ontario Partnership Agreement with the Niagara Catholic District School Board.

Trustees were informed that the partners share the responsibility of educating students of all ages to serve the Church and Canadian society. The partnership will provide the partners with opportunities to share human resources, facilities and programs through the Articles of the Partnership between Niagara Catholic and King's University College.

The Partnership Agreement between was signed by Marilyn Mason, Register of King's University College; Dr. Sauro Camiletti, Academic Dean of King's University College at The University of Western Ontario, Chairperson Burtnik; and Director Crocco.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program - St. Denis Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Yolanda Baldasaro, Superintendent of Education introduced Joe Biamonte, Principal of St. Denis Catholic Elementary School.

Principal Biamonte, with the assistance of students and staff showcased St. Denis Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Biamonte, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of October 11, 2011

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of October 11, 2011, as presented.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee Meeting of September 7, 2011

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of September 7, 2011, as presented for information.

CARRIED

4. Follow-Up Report to the Operational Review for the Niagara Catholic District School Board – October 2011

Director Crocco presented the Follow-Up Report to the Operational Review for the Niagara Catholic District School Board, informing Trustees of the importance of this report as it provides an independent third party Provincial review of the operational services of the Board. The Director reiterated that the review was in non-academic areas of Board operations and focuses on the key areas of Governance and Board Administration; Human Resources Management; Financial Management; and School Operations.

Director Crocco informed the Board that the Ministry appointed Operational Review Team expressed their appreciation with the Board's preparation and presentation of the requested documentation and information. The Team has confirmed that Niagara Catholic has either fully implemented or has made significant progress on all of the recommendations chosen for follow-up.

Trustees expressed appreciation to the Director and Senior Staff for the results of the Operational Review, the Follow-Up Review, and in moving the Niagara Catholic District School Board forward.

5. Extended Overnight Field Trip, Excursion and Exchange Approval Committee

The Extended Overnight Field Trip/Excursion/Exchange Trip Information was presented for information.

6. Niagara Catholic Parent Involvement Committee Policy (800.7)

Policy Committee Chairperson Nieuwesteeg presented the Niagara Catholic Parent Involvement Committee Policy and explained that the Policy is being presented to the Board directly as an Interim Policy in order to facilitate the NCPIC election process in November 2011.

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7) (Interim), as presented.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

**1.1 Hon. Leona Dombrowsky, Minister of Education
Acknowledgement of Letter from SEAC**

2. Report on Trustee Conferences Attended

2.1 OCSTA Regional Meetings – October 2011

Trustees MacNeil and Burkholder presented information on the OCSTA Regional Meetings attendance by several Trustees and Director Crocco.

2.2 OSTA-AECO Fall AGM – October 2011

Student Trustees Creelman and Morris presented information on the OSTA-AECO Fall AGM.

3. General Discussion to Plan for Future Action

Nil Report

4. Trustee Information

4.1 Spotlight on Niagara Catholic – October 11, 2011

Director Crocco presented the Spotlight on Niagara Catholic – October 11, 2011 issue for Trustees' information.

4.2 Calendar of Events – November 2011

Director Crocco presented the Calendar of Events – November 2011 for Trustees' information

4.3 St. Andrew Catholic Elementary School Blessing - November 1, 2011 – 7:00 p.m.

Director Crocco reminded Trustees of the St. Andrew Catholic Elementary School Blessing being celebrated on November 1, 2011 at 7:00 p.m.

Trustees were asked to inform Sherry Morena - Administrative Assistance, Corporate Services & Communications, if they will be in attendance at the Blessing.

4.4 Random Act of Kindness Day - November 4, 2011

Director Crocco presented information on the Random Act of Kindness Day - November 4, 2011.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

1. Establishment of a Communication Policy

Trustee Sicoli presented the Notice of Motion requesting the Establishment of a Communication Policy.

Following a discussion by Trustees, the Motion was voted on and defeated.

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT a clear policy be developed by the Board of Trustees to guide effective communication between Trustees, the Director of Education, Administration, and the community that is consistent with provincial legislation, the By-Law's of Niagara Catholic and the Trustee Code of Conduct, so that Trustees may make clear decisions to guide Senior Administration in an atmosphere of mutual trust.

DEFEATED

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:55 p.m. and reconvened at 11:10 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of October 25, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of September 27, 2011, as presented.

CARRIED (Item F1)

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of October 11, 2011, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burkholder
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 of the In Camera Agenda.

CARRIED (Item F4.1)

Moved by Trustee O'Leary
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.2 of the In Camera Agenda.

CARRIED (Item F4.2)

Moved by Trustee Sicoli
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of September 27, 2011, as presented.

CARRIED (Item F5)

Moved by Trustee Sicoli
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of October 11, 2011, as presented.

CARRIED (Item F6)

The following motion was passed at 11:00 p.m.

Moved by Trustee Fera
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

CARRIED

Moved by Trustee Fera
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F7 of the In Camera Agenda.

CARRIED (Item F7)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the October 25, 2011 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:15 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **October 25, 2011.**

Approved on the **22nd** day of **November 2011.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer